

BECKERS GREEN PRIMARY SCHOOL

Beckers Green Road, Braintree, Essex. CM7 3PR

Headteacher: Mrs Claire Smyth

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Ref: CS/CD



16th October 2023

Dear Parents/Carers

GOVERNOR ELECTIONS

I am writing to you to invite you to stand for election as a governor or nominate another qualified person to do so.

The governing body, with the headteacher, has overall responsibility for the running of the school. Governing bodies have three core strategic functions:

- Ensuring clarity of vision, ethos and strategic direction
- Holding the headteacher to account for the educational performance of the school and its pupils
- Overseeing the financial performance of the school and making sure its money is well spent.

No special qualifications are needed and the most important thing is to have a keen interest in the school and be prepared to play an active part in the governing body's work. Training is available for all governors and this board of governors has an expectation that those new to being a governor attend induction training.

The enclosed sheet summarises the circumstances under which someone cannot serve as a governor. Nominations must be from parents or carers with children at the school on the day that nominations close.

If you would like to stand for election, please complete a nomination form available from the school office. Nominations forms need to be returned to the school no later than Friday 17th November 2023. You may also include a short personal statement to support your nomination, which should be no longer than 250 words. Self-nominations will be accepted, but if you are nominating another person please seek their prior consent.

If there are more nominations than vacancies the election will be by secret ballot. If that is necessary, voting papers will be sent to all parents together with details of the ballot procedure.

Yours sincerely

A handwritten signature in black ink, appearing to read 'C Smyth'.

Mrs C Smyth
Headteacher

